

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Report to Secretary of State - Gifts Received by Agency
Employees from Representatives of Foreign Governments

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|--|-------------------------|--------------------|--|
| FROM: James N. Glerum Director of Personnel 5 E 58 | | EXTENSION | NO. D/Pers 82-4264 |
| | | | DATE 4 February 1982 STAT |
| TO: (Office, designation, room number, and building) | DATE RECEIVED FORWARDED | OFFICER'S INITIALS | COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.) |
| 1. Executive Secretary | | | <p>This letter must be prepared for the DCI's signature, but the EXDIR is authorized to sign for the DCI. (Per a conversation between Mr. McMahon and Mary [redacted] Protocol Branch, EXDIR agreed to sign letter to Mr. Nassif.)</p> |
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| 4. Executive Director | | | |
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82-4264

MEMORANDUM FOR: Executive Director

2 FEB 1982

FROM : James N. Glerum
Director of Personnel

SUBJECT : Report to Secretary of State - Gifts Received by Agency
Employees from Representatives of Foreign Governments (U)

REFERENCES : (a) Public Law 95-105, 17 August 1977, Section 515,
Foreign Gifts and Decorations

(b) Letter to Heads of All Executive Branch Agencies
from Chief of Protocol, dated 16 December 1981

1. Action Requested: That you sign the attached letter to the Office of Protocol, Department of State, transmitting the listing of reported gifts presented to Agency employees by representatives of foreign governments. (U)

2. Background: Paragraph (f) (1) of reference (a) states that each government agency shall submit to the Secretary of State a listing of all foreign gifts of more than minimal value received by employees. The listing is due by 31 January for the preceding calendar year. (Due to the snow, our official appraisal was delayed and we have obtained an extension from the Department of State for this year's report.)

Paragraph (f) (4) contains an exception to the specified reporting requirements, i.e., name of recipient and identity of donor, if "the Director [of Central Intelligence] certifies in writing to the Secretary of State that the publication of such information could adversely affect United States intelligence sources." This certification is included in the transmittal letter which is attached for your signature. (U)

3. Staff Position: The letter and listing have been concurred in by the Office of General Counsel

[Redacted]

[Redacted] 25X1
25X1

4. Recommendation: That you sign the attached letter to the Office of Protocol.

/s/ James N. Glerum

James N. Glerum

Attachments

[Redacted] 25X1

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